Documenting a biz process is a great way to know how something is done. If you ever hire help it is an invaluable doc for training someone on exactly how and why something is done a special way.

Computer based processes can be done quickly with screen shots and basic descriptions of the steps. Other processes can be audio recorded and transcribed or photos can be taken. Most important is the visuals as that can do wonders to explain what words cannot.

Write down each process done for each task. screen shots for computer based tasks. Collect everything in one place, folder, binder, and file.

Starting ideas

setup systems for records

filing systems

time management

project management

task management

space org

Amazon

newegg

b&n

Sacred 2 music

bards song

other songs

share on fb

share on blog

link to amazon

link to their site

Photos for sliding menus

same theme for tutorials blog w/ same photos

How do I insert photos in blog posts for tuts?

Get Sera's feedback on instructions on dolls book

add all errata to both

Separate mini books for groups of fashions

male

female

adult

child

baby books & site

Pattern lines in ch book format?

Combo patterns in 1 file?

Multi file download?

Split into muli pattern files but in 2-4 patterns per file to keep download time to minimum?

Zip file? Virus concerns?

Describe pattern design

send to blog post for further ideas for fabrics

check back of commercial patterns for common descriptors

w/supplies

dharma trading

mini doll sites

fabric sites

notions sites

doll sites for purchasing dolls mini & larger

Looking for sites that stock dolls, supplies, fabrics, doll makers

Buy buttons for books as part of tutorials

poll for wanted classes

Add buy buttons to blog posts for book or pattern

code blog buttons to know came from blog as order

poll for wanted patterns & designs & dolls

What dolls do you collect?

barbie, ken, kitty, tyler, betsy, hitty, miniatures etc

What type of designs do you like?

historic ancient, medieval, europe, asian, cultural, fantasy, 1600 , 1700, 1800, 1900, 2000 by decade, imagination based originals, futuristic, inspired by movies, inspired by historical/famous person

What directory should they go in?

Do I need to update graphics for Crash Course?

Ken-shirt /pants NOT or MOD Int'l doll pattern

male dollfie-hakama/gi- find sword?

big baby born-dress? pjs? panties? bonnet?

hakama

Kilts

Sari

For each new product/line create new file

new covers based on theme of site

blues w/ reds to gold

collage of photos?

NOT loopy border

simple 3 line thicknesses crossed in corner use gradient from red/gold

not all the way around

keep font basic

make into template?

payloads multi file d/l

change covers only

update copyright